



## How to Register a New Fundraising Team

- Go to the [BFKS website](#) to get started
- Click on “Register Now for 2019”
- Follow the prompts to add your e-mail address and create a password
- Since you are starting a NEW FUNDRAISING TEAM, click on “Create a Team”
- Choose a fun name for your team. Get creative!
- Your team’s URL will automatically populate in the box just below your team name
- Just under the URL you will see a number. This is your fundraising goal. You can set your team’s goal for any amount. Think BIG! [Click here for suggested fundraising goals](#)
- You are encouraged to personalize your team’s tagline and message to something that is meaningful for you and your team. Why are you fundraising? Why is BBBS important to YOU?
- If you’re ready, click on “Create Team” and you’re all done! You will be taken to your team’s homepage. As the captain of your team, you can locate your individual fundraising page here as well.

### A Couple Things to Remember...

1. As the captain of a team, if you want credit for your individual donations, make sure you are sharing the link to your individual fundraising page and not your team page. You should see your name as the first person listed on your team page. Click on your name to edit your personal fundraising page, including a photo, your tagline and personal message as well as your personal fundraising goal.
2. Personalized fundraising pages get more donations!
3. Invite your friends to join your team. They should follow the same instructions, but instead of “Create a Team”, they will select “Join into a Team” and locate your team name.
4. Don’t forget to contact [Anne Marie Veneroni](#) with your preferred bowling date and & time!

**Thank you for being an everyday hero and raising money and awareness for Big Brothers Big Sisters!**